



GRADUATE IT SECURITY TECHNICIAN



ABOUT THE ROLE

This role will assist in the design, implementation and reporting for the security of Redrow's IT systems. The Graduate Security Technician will follow a 2 year scheme to develop their cyber security and forensic analysis skills and knowledge.

They will develop the necessary skills to work with the IT Security team to ensure suitable operational and security procedures are in place, and implement them in conjunction with the IT department and other departments. The post-holder will endeavour to keep up-to-date with best practise in the Cyber Security area.

Responsible to: Security Team Leader

KEY RESPONSIBILITIES

1. Statutory Initiatives & Standards

- Assist with ensuring the company maintains compliance with government, industry or other standards as required by Management, such as but not limited to Cyber Essentials.

2. Develop Internal Procedures

- Assist with the development of Processes, Forms, Wikis, and other documentation, that describe appropriate procedures to ensure adequate levels of security are maintained.

3. Working in cooperation with the rest of the IT Support department

- Patches: identify and test patches for vulnerable software installed on our network.

- PCs, Servers and other network devices: ensure the configuration of existing and new software and equipment meets our security requirements.
- Network Configuration: Ensure the network is properly configured, for example Microsoft Active Directory, Security Certificates, user authentication etc.
- Monitor network: to ensure the Security Policy is followed for example looking for weak passwords, unauthorised or vulnerable software.
- Logs: Ensure logs of security events are produced and retained. Review logs as appropriate and take action where necessary.
- Security breaches: take swift action to limit possible damage and eradicate threat.

4. Implement security policies

- Take other action as required in relation to security.
- Change Control
- Apply Company-standard, auditable change control procedures as required.

THE PERSON

What kind of person are we looking for?

- A communicator who can listen, ask pertinent questions and document their findings
- An investigator who has a strong need to understand the detail
- A problem solver with a pragmatic approach
- An achiever who can work under pressure and deliver against tight timescales
- An all-rounder who can work individually or within a team
- A sharer who is confident in presenting to key stakeholders

These are illustrative duties and the job holder will be expected to become involved in a range of work to enable the department to respond effectively to the requirements of the Company.