



ASSISTANT SITE ENGINEER



ABOUT THE ROLE

The Assistant Site Engineer will be involved in the engineering design from land appraisal through to construction issue, and supervise site works and progress sites through to adoption.

Responsible to: Engineering Manager

KEY RESPONSIBILITIES

- To take part in the initial stage of infrastructure delivery on new sites, including services and diversions/disconnections.
- Ensure site works are undertaken to the Technical Approvals gained from statutory bodies.
- Liaise with statutory bodies to ensure compliance with their technical specifications.
- Ensure roads, sewers and streetlights are progressed to maintenance period and final adoption.
- Ensure compliance with approved landscaping detail and manage handover to management companies.
- Answer all technical queries relating to the role, as and when required and provide support to the construction teams on current developments.
- Assist the Technical and Commercial teams in issuing tender drawings to contractors, assessing them upon return and then formally awarding the works.
- Ensure that the information on document management systems is current and in the correct location.
- Comply with all responsibilities as laid down in the Group's Health, Safety and Environment Policy.
- At all times comply with company policies, procedures, and instructions.
- Implement new ideas and methods and continue to seek ways of both improving contribution to the organisation's goals and enhancing the reputation of the company.

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- Work in a team of engineers and architects to deliver schemes in a cost-effective manner and on programme.

THE PERSON

What kind of person are we looking for?

- Innovative.
- Capable of managing multiple competing priorities.
- Meticulous attention to detail.
- Organised approach.
- Credible, and comfortable in dealing with a wide variety of stakeholders.
- Reliable, tolerant, and determined.
- Team player.
- Empathic communicator who can see things from others' point of view.
- Ideally have a construction related qualification.

These are illustrative duties and the job holder will be expected to become involved in a range of work to enable the department to respond effectively to the requirements of the Company.