

REDROW HOMES – LEARNING AND DEVELOPMENT ADVISOR

ABOUT REDROW HOMES

Redrow is the UK's fastest growing house builder.

Our purpose is to create a better way for people to live. We care about the quality of homes we build, the people who help us build them, the communities we create and the societies in which we live.

We are looking for high performing people looking to build a career with Redrow.

At Redrow you will be part of a business that recognises achievement.

Job Purpose: To assist in the design and delivery of quality learning solutions ensuring all Redrow employees have the support to reach their full potential.

Scope: Due to continued expansion the L&D Advisor will work as part of the team based at one of our Southern offices, providing learning, development and support for all Redrow staff.

Responsibilities:

- Building relationships with key stakeholders to understand learning requirements across the Redrow Divisions and Departments.
- To assist in the delivery of learning and development solutions, from the Redrow portfolio, including induction, soft skills and IT courses.
- Analyse training needs and align materials to business goals.
- Proactive and creative in the assisted design of innovative learning programs and have knowledge and experience of the learning cycle.
- Work closely with the Group Learning & Development team to agree training plans and priorities for the specialist areas.
- Maintain existing course materials by holding regular reviews and ensuring information is up-to-date and relevant.
- Support the designing and writing of learning solutions, through liaising with external training/learning and development providers and professional bodies.

- Ensure that course materials are quality checked in a timely manner for the training administration team to prepare them ready for use.
- Continually improve the learning portfolio by assisting in developing a robust evaluation process to ensure on-going quality improvements.
- Assist the Training team in the organisation and execution of events at the training centre and off-site.

Skills

The successful L&D Advisor will be a confident individual with the experience of working on and developing an existing learning program. The candidate will ideally have the following criteria

- Experience of the Learning cycle
- Competent computer skills
- Excellent communicator with a flexible attitude to collaborate with a variety of internal and external stakeholders
- Awareness of current best practise methods and innovative learning techniques
- Strong presentation and facilitation skills
- Application of learning and development knowledge to produce effective materials
- Motivational
- Proactive and creative
- Professional manner
- Accuracy and attention to detail
- Direct Knowledge of providing eLearning course materials would be advantageous.