

## REDROW –L&D TRAINER

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### THE ROLE

An exciting opportunity has arisen to work as part of the Redrow's training delivery team. The role has been developed to assist with the design and delivery of quality training solutions but also train and support our Mental Health & Wellbeing initiatives.

The Personal Development Trainer will focus on developing a suite of soft skills courses to be delivered through e-learning and face to face / virtual facilitation. Working alongside the employee engagement team the Personal Development trainer will also deliver mental health first aid training and support wellbeing initiatives.

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### Responsibilities:

- Building relationships with key stakeholders to understand learning requirements across the Redrow Divisions and Departments.
- To assist in the delivery of learning and development solutions, from the Redrow portfolio, including induction, soft skills and Mental Health First Aid training courses.
- Analyse training needs and align materials to business goals.
- Proactive and creative in the assisted design of innovative learning programs and have knowledge and experience of the learning cycle.
- Work closely with the Head of Training and key business experts to agree training plans and priorities for the specialist areas.
- Maintain existing course materials in line with the Redrow Quality Assurance procedure by holding regular reviews and ensuring information is up-to-date and relevant.
- Support the designing and writing of learning solutions, through liaising with external training/learning and development providers and professional bodies.
- Continually improve the learning portfolio by assisting in developing a robust evaluation process to ensure on-going quality improvements.
- Assist the Training team in the organisation and execution of events at the training centre and off-site.

- Work alongside and support the wider L&D and HR team

### Skills

The successful personal development trainer will be a confident individual with the experience of working on and developing an existing learning program.

The candidate will ideally have the following criteria

- Strong facilitation and presentation skills is a must
- Passionate about Wellbeing
- Experience of the Learning cycle
- Competent computer skills
- Excellent communicator with a flexible attitude to collaborate with a variety of internal and external stakeholders
- Awareness of current best practise methods and innovative learning techniques
- Drive, confidence and a positive “can do attitude” that wants to make a difference.
- Application of learning and development knowledge to produce effective materials
- Motivational
- Proactive and creative
- Professional manner
- Accuracy and attention to detail
- Direct Knowledge of providing eLearning courses
- Ability to design e-learning courses using appropriate software
- Has experience of delivering Mental Health First Aid Training