



FINANCIAL ACCOUNTANT



ABOUT THE ROLE

The production of statutory accounts and tax computations for the Group, to contribute to the production of the Annual report and to provide technical support to the Finance Director – Group Services and management team.

Responsible to: Finance Manager

KEY RESPONSIBILITIES

1. REDROW PLC ANNUAL REPORT (IFRS)

- Communicate with the External Auditors' including planning and logistics of the audit
- Co-ordination of information for audit testing
- Contribute to the preparation of the Annual Report and Half –Yearly report for Redrow plc including consolidation adjustments
- The production of consolidated Group Accounts at both Full-Year and Interim stages for review by FD-Group Services
- Provide advice on statutory accounting treatments and IFRS accounting developments.

2. SUBSIDIARY STAT ACCOUNTS (FRS 102)

- Liaise with the External Auditors to agree the format and disclosures required
- Prepare the statutory accounts for review
- Manage the review of subsidiary statutory accounts both internally and by the External Auditors, and manage the signing process to ensure deadlines are met

3. CORPORATION TAX

- Review the design and content of tax information packs
- Review and interrogate tax computation spreadsheets and tax information packs prepared by the Divisions
- Produce tax computations for review and manage the review and submission process to ensure deadlines met
- Assess impact of new legislation and HMRC initiatives and provide advice in conjunction with external tax advisors as required.

4. VAT AND SDLT

- Review Extras and options collections for appropriate VAT treatment
- Support the Finance Director – Group Services in providing VAT advice to the Group in conjunction with external tax advisors as appropriate.
- Develop a working understanding of Stamp Duty Land Tax
- Assist reviewing of Group VAT return

5. MANAGEMENT ACCOUNTS CONSOLIDATION

- Participate in the preparation of the monthly management accounts consolidation for the Group

6. OTHER

- Prepare the Stockbroker Concensus information for the Main Board
- Participate in ad hoc projects e.g reporting improvements, systems improvements
- Manage and maintain an effective filing system in format agreed with Financial Controller – Group Services ensuring that filing is completed on a regular basis, so all records are kept up to date and in a neat and logical order.
- Work in an organised manner and ensure all paperwork is kept accurately filed/stored electronically/physically in a tidy desk/office environment.
- Ensure familiarity with Redrow Group's Health, Safety and Environmental policies and comply with employee responsibilities.
- At all times comply with Redrow policies, procedures and instructions.
- Contribute to improving the business and enhancing the reputation of the company by putting forward new ideas and by implementing change when requested to do so.



THE PERSON

What kind of person are we looking for?

- Understanding of accounting fundamentals
- Good time management skills
- Good communication skills
- Good Excel skills
- Logical and methodical approach needed
- Attention to detail and focus required
- Enthusiasm and positive attitude
- A professional manner and keen to continually improve
- Able to use own initiative and adopt a pro-active approach
- Fully qualified ACA/practice trained qualified ACCA or equivalent
- Adaptable and flexible
- Highly motivated
- Practical experience of statutory accounts preparation desirable
- Practical application of corporation tax desirable
- Listed company exposure desirable
- IFRS experience and experience of working on ad hoc projects e.g financial modelling, systems improvement projects is desirable

These are illustrative duties and the job holder will be expected to become involved in a range of work to enable the department to respond effectively to the requirements of the Company.