



# FORKLIFT DRIVER



## ABOUT THE ROLE

This is an active role based on a construction site and will require working in inclement weather. The time driving the forklift will be dependent upon how busy the site is and the Forklift Driver will be required to carry out general laboring duties in order to assist both Redrow personnel and the various trades on site, as required. There will be the necessity to traverse the site across and around excavations should the need arise.


Reports to: Site Manager / Assistant Site Manager

## KEY RESPONSIBILITIES

- Load and un-load materials, either in the compound or on site, in a safe and efficient manner whilst using correct company and HS&E procedures. This may also involve manual handling of heavy and / or awkward objects.
- Comply with responsibilities as laid down in the Group's Health, Safety and Environment Policy and as explained in site HS&E rules / procedures. This includes wearing the appropriate PPE.
- Comply with company policies, procedures and instructions at all times.
- Ensure that site personnel are following the site rules / procedures.
- Complete general laboring duties when the forklift is not required or is out of action. This will include general housekeeping, litter picking etc. It may necessitate the climbing of ladders to access scaffolding.
- Maintain the forklift and ancillary items to the required HS&E standards, whilst also ensuring it is clean and well-presented.
- Contribute towards improving, protecting and enhancing the reputation of the company, by putting forward new ideas and, when requested to do so, implementing change.
- Internal working relationships: the site management team and other Redrow personnel that may visit site.
- External working relationships: sub-contractors, agency staff and all visitors on to site.

## THE PERSON

What kind of person are we looking for?

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- Hard working and dedicated
  - Able to take instructions
  - Has a forward thinking attitude in order to plan works
  - Flexible approach to dealing with issues and challenges
  - Good level of interpersonal skills
  - Resilient in the face of challenging situations and deadlines
  - Manages time effectively to ensure that workload is met

These are illustrative duties and the job holder will be expected to become involved in a range of work to enable the department to respond effectively to the requirements of the Company.